



## SLCGA COUNTY VICE CAPTAIN

**TITLE** SLCGA County Vice Captain

**RESPONSIBLE TO** SLCGA Executive Committee

### AREAS OF RESPONSIBILITIES

#### Key Tasks

- To lead the County 2<sup>nd</sup> team in Inter-county matches
- Work with the SLCGA Association Executive Committee to fix a workable schedule of dates for matches.
- The Vice-Captain is jointly responsible for team selection after discussion with the County Captain.
- To attend County meetings and to present a report to the delegates at the General meeting. In the absence of the President, the Captain will chair the meetings.
- To work in close liaison with the County Junior Organiser and to attend as many junior events as possible during the year.

### QUALIFICATIONS

Good standard of golf, experience and, if possible, some prior knowledge of County administration.

### PERSON SPECIFICATION

Good communication skills.

Free time which is flexible.

Be available to spend time away from home for more than one day.

Ability to use information technology is essential

Provide data for the Criminal Records Bureau.

**SELECTION PROCESS** Appointed by the County Executive Committee

**TERM OF OFFICE** Two years and then serving further two years as County Captain.

### EXPENSES

The County will reimburse the County Vice-Captain for travel, and will pay for food and accommodation for Matches. There is also an honorarium of £100 for incidental expenses

October 2014