



SLCGA JUNIOR ORGANISER

TITLE	SLCGA Junior Organiser
RESPONSIBLE TO	SLCGA Executive Committee
ROLE	To promote girls golf in her county

AREAS OF RESPONSIBILITIES

Key Tasks

- Work with the SLCGA Executive Committee to fix a workable schedule of dates for coaching, matches and championships.
- Prepare a calendar of events each year and arrange for it to be put on the website. Issue invitations, questionnaires and entry forms, as required.
- Make arrangements for County Junior Championship, SW Inter Girls Competition and a selection of friendly matches and competitions such as the Junior Spring Meeting.
- Promote the Abraham Trophy and English Girls' Championships.
- Provide and/or present a junior report at the County Executive meetings, AGM and County Delegates meetings.
- Acknowledge the County Association responsibility to safeguard the welfare of children taking part in golfing activities organised and operated by the county and ensure that a safe and welcoming environment is provided for all junior participants by adopting a Child Protection Policy and implementing the guidance contained within the Children in Golf Resource Pack.
- Attend CJO Regional meetings
- Work with the Junior Committee whose role it is, is to support CJO in the running and arranging of events for the Junior Girls

QUALIFICATIONS

Experience and/or interest in working with girls.
Experienced club golfer or better.

PERSON SPECIFICATION

Good communication skills
Free time which is flexible.
Be available to spend time away from home for more than one day.
Ability to use information technology
Provide data for DBS checks.

SELECTION PROCESS

Appointed by the County Executive Committee.

TERM OF OFFICE

This has been set by the Executive Committee as 3 years with a maximum a limit of 10 years.

EXPENSES

The County should reimburse the CJO for travel, telephone and postage and where necessary overnight expenses. England Golf recommends the allocation of a sum from which coaching and match expenses as well as personal costs can be paid. There is also an Honorarium of £150 for incidental expenses. Accounts are to be submitted to the County Treasurer.